

Town Of Deerfield
Office of the Building Inspector
6329 Walker Rd
Deerfield, N.Y. 13502
Phone: (315) 724-0413 ext. 22
Fax: (315) 793-3032

SOLAR PANEL PERMIT REQUIREMENTS FOR ONE AND TWO- FAMILY DWELLINGS

PLANS – TWO (2) SETS OF CONSTRUCTION PLANS. Plans must include:

- Location of installation including address, Oneida County Tax Map #, and property owner's name.
- Sealed and signed by a NYS Professional Engineer (PE) or NYS Registered Architect (RA);
- Design professional's address and contact telephone numbers;
- Structural roof plan/letter from NYS Professional Engineer (PE) or NYS Registered Architect (RA);
- Solar panel load and total load on roof, indicate number of roof shingle layers;
- Layout of solar panels including a minimum of 18" clear roof path along at least one side of the ridge and a min. 18" path from eave to ridge;
- Mounting hardware and height above roof surface (maximum of 6");
- Statement that the design complies with the 110 or 120 mph wind requirement, Residential Code of NYS 2015 and ASCE7-05.

ONE (1) PHOTO COPY of: all Certificates of Occupancy and/or letters of compliance, for all existing structures on premises.

WORKERS COMPENSATION AND DISABILITY – The only Certificate of Insurance forms accepted as proof of Workers Compensation from builder/contractor are: C-105.2 (9-07), SI-12, U26.3, GSI-105.2; Disability: db-120.1 or DB-155. The contractor must provide the town with liability insurance naming the Town of Deerfield as additionally insured and Oneida County as the certificate holder. In order to protect yourself and/or your property, you may also want to obtain a copy of the contractor's liability insurance. ***NO ACCORD FORMS WILL BE ACCEPTED.***

STATEMENT of estimated cost (materials and labor) for the solar panel installation.

FEE – \$30.00 for each panel configuration; cash or check made out to the Town of Deerfield.

You must demonstrate compliance with all covenants and restrictions that are on the property. Example: If approval of a Property Owner's Association is required, you must submit the approval letter.

Fire Underwriters Certificate required before issuance of Certificate of Occupancy.