**TOWN OF DEERFIELD**

**Town Board Meeting Minutes**

**13, 2024**

The Deerfield Town Board held its regular monthly meeting on May 13, 2024. Present were Councilpersons Phil Sacco and Daphne Jone and Supervisor Gregory Sacco. Absent – Councilpersons Kolek and Mahardy. Also present were Highway Superintendent Sam Arcuri Jr. and Attorney for the Town William Schmitt, Esq.

Supervisor Sacco called the meeting to order at 6:30 PM with the Pledge of Allegiance, and roll call was taken. Ten people signed in on roster.

MINUTES of the April 8, 2024 – Councilperson Jones moved, second by Councilperson Sacco to accept the April 8th, 2024 regular town Board meeting minutes. All concurred.

EARLY PRIVILEGE OF THE FLOOR – Stephanie Monescalchi, 5643 Trenton Road, is requesting the opportunity to acquire the lot of land that would provide her direct access to the road since she owns a lot situated at the back of her residence which is landlocked. Supervisor Sacco will check into the legalities of the purchase. Attorney Schmitt said the Town would have to make sure the parcel is not needed by the Town. The sale of Town property is subject to “permissive referendum” and would require a vote by Town residents.

HIGHWAY SUPERINTENDENT Sam Arcuri spoke to the cost of replacing a Town truck.

CORRESPONDENCE:

OLD BUSINESS:

NEW BUSINESS:

RESOLUTIONS:

Resolution 39-2024 Cleaning Service Appointment – Councilperson Jones offered the motion to accept Ashley Russell as cleaning person as set forth in Resolution 39-2024, second by councilperson Sacco. Vote taken – All in favor. APPROVED

Resolution 40-2024 Appointment of Zoning Board of Appeals Member – Councilperson Jones offered the motion to accept Bryan Ozog to the Zoning Board of Appeals to replace John Salerno as set forth in Resolution 40-2024, second by Councilperson Sacco. Vote taken – All in favor. APPROVED

Resolution 41-2024 Adoption of a revised “TOWN OF DEERFIELD MORATORIUMON THE SHORT-TERM RENTAL OF NON-OWNER-OCCUPIED RESIDENTIAL PROPERTIES” – Councilperson Jones offered the motion to approve Resolution 41-2024 setting June 10, 2024 at 6:00 PM to hold a public hearing for the adoption of a revised “Town of Deerfield Moratorium”, second by Councilperson Sacco. Vote taken – All in favor. APPROVED

Resolution 42-2024 Public Hearing of Proposed Local Law Regulating Cats. Councilperson Jones offered the motion to approve Resolution 42-2024 setting June 10, 2024 at 6:15 PM for a public hearing of the adoption of a local law entitled “Town of Deerfield Cat Control Law”, second by Councilperson Sacco. Vote taken – All in favor. APPROVED

Resolution 43-2024 Paperwork coming from Supervisor Sacco to save $24,000. Councilperson Jones offered the motion to approve Resolution 43-2024 as so presented, second by Councilperson Sacco. Vote taken – All in favor. APPROVED

Official reports

County Legislator Buck: Absent – No Report

Supervisor Gregory Sacco - No Report

Councilperson Philip Sacco

1. Street Light conversion upgrade – The light conversion will be completed by July 2024
2. Fans – The two 16’ fans have been installed at the Highway garage and should make a huge difference on oil consumption.
3. The first $5,000 has been approved on our Clean Energy Grant. $10,000 is pending approval very soon. We will be working on securing the next $35,000. All infrastructure improvements are General Fund obligations.
4. 4. The quotes are in for the Community Room Patio portion of the OCFS Grant. The low quote is $13,444(not sure of the figures). We hope to have this project completed by our June 10th board meeting.
5. Town Codes calls were referred to the Codes Department, Officer James Maxwell, to check out and report back to the Board.
6. Insurance quote – I have been working on a NEW Multi-quote with NIMIR through NBT Bank. Our current policy went up $10,000 for the 2024 year.
7. A new codes complaint was reported to the Town on brush and grass. The Town will use its new 2024 Local Law #2, adopted on February 12, 2024 to correct the violation.

Councilperson Daphne Jones – No Report

Town Clerk Report

1. The Clerk’s office has taken ton the task of updating the property files of taxable properties in the Town. This spring, with the help of Clerk’s Assistant’s budget we have tasked to Mary Ann Powers to assist in the consolidation of the files of the Building Department and the Town property files. The files of 2020-2022 have been consolidated.
2. A newly adapted policy to assist our Assessor is following the payments of all Building Permits issued by the Building Department.
3. There are records in our Archives that are due for legal destruction as per NYS’s Retention and Disposition Schedule (government records) as revised in 2022.
4. I have been working with our former website provider to bring down the old digital towpath website while continuing to keep our normal e-mail server, which has been a problem since we installed the new website.
5. The Park pavilion rentals are just shy of fully booked with only a few Fridays in August and some weekends in September. All rental contracts are paid in full.
6. As Town Clerk and Youth Program Director, I have a great concern about the security of our youth program storage room within the kitchen portion of the pavilion. Most of our rentals are town Residents; however, we do have some out-of-town rentals. Our break-in occurred within the days following a nonresident rental. I am asking that the Town institute the most secure lock system possible on the door of all our youth’ program’s equipment.
7. NEWSLETTER SUBMISSION NEEDS TO BE RECEIVED BY EMAIL (IN WORD CONTEXT) NO LATER THAN JUNE 15, 2024. Via e-mail to: [townclerk@townofdeerfield.org](mailto:townclerk@townofdeerfield.org)

Highway Superintendent Sam Arcuri, Jr.

Get his report

Culvert grant for Doyle Road next year.

Upgrading Deerfield’s roads.

Building and Codes – Jim Maxwell – Absent – Sent in report

I have reached out to the Advocacy Center, waiting for a response.

I have written to 145 Marnie and put it on his door to make sure he has a written notice of code complaint law that he is in violation.

Still in touch with Mr. Lacey (Clear Path). The project is nearing the end.

They are waiting for the fabric to come in for the fence. Once received it will only take a couple of days to do the work.

Working on getting the owner of 10603 Cosby Manor Road to cut his grass. The Eagles’ Club has cleaned up the garbage in the ditch and the house across the road is cleaning up the black garbage bags on the side of the house and is in the back of a pickup.

Assessor George Haskell – I have put hours in on Saturday. Grievance day is set for May 28.

Planning Board – Pati Goldsmith See Report you have.

Zoning Board of Appeals Lura Raymo

Thank you for the appointment of Bryan Ozog to the ZBA. He sat in on our two variances to see what the Board does. Both variances were passed.

Most of the ZBA board is planning to attend the training session on May 22 at MVCC.

Seniors – Lura Raymo

The seniors enjoyed a Lasagna Luncheon last Thursday put on by Gretchen and Greg Sacco. Many thanks for the wonderful lunch.

Amanda from MVEDD spoke during the luncheon on energy saving things our seniors and everyone can do around their homes. She also left us brochures of who to call for energy audits, etc.

Upcoming – May 21 trip to Turning Stone for a show – A Tribute to the Temptations.

June 7 trip to THE REV to see “Jersey Boys” in Auburn.

Parks Committee – Debbie Burke

Debbie has been visiting different parks in the area to see what type of equipment is being used along with the type of ground cover for the equipment.

Members of the park's committee visited TR Proctor park and the ARC park in Herkimer with a few neighbor kids to see what things they like most. They also met with 2 playground design companies for proposals to redesign Brazie Park on Pauline Ave and Youlen Park on Highview Drive. The Parks Committee will be meeting with the Town Board to review the proposals, select the final designs, and seek funding opportunities.

Deb

Town Attorney – William Schmitt, Esq. – All set

Media Time – None

Late Privilege of the Floor – Animal Control – Absent

Ken Roser: Mr. Roser asked again about streaming the Town Board Meetings that he introduced back in January. Supervisor Sacco stated that they would bet the recording of the meeting up on the website. At this time the Town is getting quotes.

Mary Brumbaugh: Can the Town put up extra signs to help slow down the traffic on Cosby Manor Road. I have called the Sheriff’s office and the NYSP. Supervisor Sacco will look into what kind of signs can be put up.

Jane Buchner, Wells Drive – Can anything be done about the trees on the corner of Walker and Ravine? It will be checked into.

Dennis Piacentino, Cruikshank Road – He asked about an assessment question for Mr. Haskell. He was informed it will be brought up on Grievance Day in front of the Board of Assessment Review, who make the decision. He also asked Highway Superintendent if the Fire Department has a ladder truck. They do not.

EXECUTIVE SESSION – None

MOTION TO PAY BILLS

Sewer District 1st – Councilperson Jones offered the motion to pay Sewer District bill #6, second by Councilperson Sacco. Vote taken – All in favor. APPROVED

Highway Department #75-99 – Councilperson Jones offered the motion to pay Highway Department bills 75-99, second by Councilperson Sacco. Vote taken – All in favor. APPROVED

General Fund Bills #149-185 – Councilperson Jones offered the motion to pay General Fund Bills #149-185, second by Councilperson Sacco. Vote taken – All in favor. APPROVED.

Motion to adjourn by Councilperson Sacco, second by Councilperson Jones. All in favor.